



**JESUS' SACRED HEART SCHOOL
DX-1, SOUTH CITY, LUDHIANA**

Cir. No. JSHS / 0500/1123

Senior Function (IV-XII) (25.11.23)

Date: 21.11.23

Respected Parents,

Kindly note the following:

- ❖ **Non – Participants :** Kindly note that it will be a holiday for the non-participants from **24th to 28th Nov.' 23.**
- ❖ **Participants & Prize Winners:** **Kindly note the schedule for 24th Nov.' 23 (Rehearsal) and 25th Nov.' 23 (Annual Day)**

24th Nov' 23

1. There will be a final rehearsal on **Friday, 24th Nov.' 23** from **4:00 p.m. to 9:00 p.m.**
2. Participants have to report to school in casual dress along with casual shoes but I-card is compulsory.
3. Pick and drop facility will be provided to the students who commute by school transport. Students should reach bus stop/ pick up point according to the routine time lag allotted to them in the afternoon and evening.
4. Non bus commuters should reach the school by **3:50 p.m.**
5. Kindly send one tiffin and water bottle.

Note: Dresses to be worn on Annual Day will be sent home on 24th Nov.' 23.

25th Nov' 23:

1. Participants and prize winners have to report to school at **4:00 p.m.**
2. Participants need to come in annual day dress which will be sent home on **24th Nov'23** after the final rehearsal.
 - *Kindly make your ward wear the dress properly ironed.
 - *Kindly get the makeup done which includes foundation, touch up and matching lipstick with required hair do. Girls can carry a small well labeled make up kit along with them for touch ups.
 - *Send Winter School Track suit in the bag of child for the change over after the function.
3. Non- Participating Prize winners and students on duty (prefects) should come in winter school uniform. Wearing I-card & red blazer is mandatory.
4. Bus transport facility is only available for pick up. The students who commute by school transport should reach bus stop / pick-up point according to routine time lag allotted to them in the afternoon.
5. Non bus commuters should reach the school by **3:50 p.m.**
6. **Under no circumstances Participants & Prize Winners will be handed over to parents before the dispersal time (around 10:00 p.m.)**
7. **DISPERSAL :**

<input type="checkbox"/> Grade IV- V	-	LKG Floor (Reception Area) Building A
<input type="checkbox"/> Grade VI - VII(A,B,C)	-	Lower Ground Floor (Primary Wing) Building B
<input type="checkbox"/> Grade VII(D,E,F)- VIII	-	UKG Floor (Upper Ground Floor) Building B
<input type="checkbox"/> Grade IX - XII	-	Stage (Front Ground)
8. Parents are requested to carry their parent I-card along with them, no child will be handed over to the Parents without the **Parent I Cards.**
9. The students should wear their I-cards and carry their lunch box and water bottle along with them on both the days.
10. Refreshment will also be provided from school side on **25th Nov' 23.**

Note: Special Instructions for 25th November 2023

- * Kindly give your child proper head bath.
- * Kindly label all belongings of your child.
- * Required thermals / warm clothes _____
- * Required Hair Style:-_____
- * Important specification for the Item:_____

- * Child should not wear watches, gold ornaments, expensive shoes etc. School will not be responsible for loss of things.
- 27th & 28th Nov.' 23 will remain off for all students.**
- Parents can plan & join the Annual function as per the sequence of event of their ward mentioned on the invitation card.

(Principal)